



**UNITED INDIA INSURANCE CO. LTD.**  
**REGIONAL OFFICE: PARYAWAS BHAWAN**  
**BLOCK-II, FLOOR-II, ARERA HILLS, BHOPAL 462011**  
**Phone 0755-2553364**

**FINANCIAL BID**

**Note:** To be put in a separate envelope superscribing “**Financial Bid for Branch Office DHAR...**”

**Ref:** Your Advertisement in \_\_\_\_\_ Newspaper/Company's Website on ... .....  
for requirement of Office space for your “**Branch Office Dhar**” on Lease basis.

**I Details of Owner :**

Name and address for communication with the Owner	
Telephone No.	
Mobile Number	
E-Mail ID:	
Address of the premises offered for lease (Clearly mention the floor level)	

**II Details of Rent Claimed : (All rates to be mentioned in figures and words)**

a) Rent Rate per sq.ft. Carpet area (excluding balcony, common area, pillars, wall, toilets etc.)	Rs. .... per sq.ft (carpet area)
b) Maintenance Charges payable, if any by the Lessee (Specify on monthly basis)	Rs. ....per month per sq. ft
c) Any other charges payable by the lessee per month	Rs. .... per month per sq. ft
d) Whether GST payable by the lessee ?	Yes / No
E) Total amount payable per month	Rs.

### III Terms of Lease :

a) Period of lease (9 /10 years )	_____ Years
b) i) Increase of rent after every 5 years by 25% in case of 10 years lease or ii) Increase of rent after every 3 years by 15% in case of 9 years lease (Tick whichever is applicable)	
c) Security Deposit (Maximum 3 months) 1/2/3	No. Of months

I/We agree to bear lease registration charges on 50:50 basis. I/We hold clear title to the property and the lease is offered in compliance of local rules and regulations.

I/We are aware that the 'RENT' (Item No.II-(a)) mentioned above will be inclusive of all amenities including Parking space, other conveniences, municipal taxes, rates/Surcharges & Cess etc.

It is my/our duty to pay the statutory liabilities/dues relating to the premises offered above, to the appropriate authority within the due date & the Company shall have no responsibility other than payment of the rent as mentioned above.

PLACE :

SIGNATURE

DATE :

NAME / SEAL

Note:

- This Financial bid should be put in a separate envelope closed, sealed and Superscribed "FINANCIAL BID FOR BRANCH OFFICE DHAR PREMISES" on it.
- Both the Technical and Financial Bid envelopes shall be put in a bigger envelope which will be superscribed "OFFER OF PREMISES FOR BRANCH OFFICE DHAR "